

11 February 1953

MEMORANDUM FOR:

CIA Career Service Board

FROM 8

25X1A8a

Executive Secretary, CIA Career Service Board

SUBJECTS

Status of Commendatory Letter

1. Letters to all persons whose names were submitted by the various Offices and Staffs of the Agency have been signed by the Director and forwarded to the Office heads and Staff Chiefs for presentation to the individual.

2. Following is a breakdown, by Office or Staff, of the number of letters prepared:

Office	Letters Prepared
Office of the Director Office of Scientific Intelligence Office of Research and Reports Office of Current Intelligence Office of Collection and Dissemination Office of Operations	3 9 64 17 9 101 23
Office of Communications Office of General Services Office of the Comptroller General Counsel Personnel Office Procurement and Supply Office Inspection and Security Office Office of Training	1 10 21 9 1 6 6 20
TOTAL	324
	25X1A9

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